

# how to register

**Walk In**  
Walk-in registrations are accepted during building hours of operation.

**By Phone**  
Call (540) 662-4946. Must be paid with a credit card and a completed registration form submitted.

**By Email**  
Email [wincparks@winchesterva.gov](mailto:wincparks@winchesterva.gov).

**By Fax**  
(540) 678-8791

Visit [www.winchesterva.gov/parks](http://www.winchesterva.gov/parks) to download the registration form.  
  
Payment is required at the time of registration for all classes and materials fees (where applicable). No registration will be processed without payment.

On the cover:  
*Winchester-Frederick County Youth Football League*

## Swim Lesson Registration

NEW! We now have a “Register By” date. You have until the day before the first class of the session to register. However, understand it is a first-come, first-enter process.

If your child’s class is full, you will be put onto a waiting list. If a spot becomes available, spaces are filled in order of the waiting list.

- When you are registering:**
- (R) means Resident of the City of Winchester (your zip code is 22601).
  - (NR) means you are not a resident of the City of Winchester (your zip code is any thing other than 22601).
  - You may register by phone or by stopping by the front desk at the park. Please note, we open at 5:30am Monday-Friday
  - Your payment will be required at the time of registration. Your registration will not be processed without payment. Thank you for your understanding.
  - When registering for a session, please do not register for multiple sessions at one time. Each child progresses at different speeds and it may take them more than one session before being ready to move to the next level. We cannot guarantee that your child will move to the correct level if incorrectly registered.

*You will only be charged if your child is placed in a class. If your child does not get into the session, you will need to re-register for the next session. Students on the waiting list do not carry over to the next session.*

## Cancellations & Refunds

In the event of inclement weather, closings and cancellations will be announced via local radio stations, cable television stations, City of Winchester’s Facebook, [winchesterva.gov](http://winchesterva.gov) and the cancellation hotline. Call (540) 662-4946, Ext. 2833 for cancellations due to inclement weather. NOTE: Programs will be cancelled if minimum registration numbers are not met.

**Refund Policy**  
View it online at [winchesterva.gov/parks](http://winchesterva.gov/parks) or ask the front desk.

**Accommodations**  
WPRD welcomes participation in all programs and activities by individuals with disabilities and special needs. WPRD is committed to inclusion and providing recreation services in the most integrated setting in which interaction between people with and without disabilities is provided to the maximum extent feasible.

If you have a special need or request for reasonable accommodation in accordance with ADA, and want to assist the WPRD staff in addressing such need or request, we strongly urge you to contact WPRD in advance and in a timely manner, or indicate what these needs are on all registration forms. Please understand that failure to provide timely and appropriate notice of a special need and/or request for reasonable accommodation may result in a delay in registration. When feasible and appropriate, WPRD asks that requests for reasonable accommodation be made at least two weeks in advance of any activity or program.

# gym and pool schedules

Gym/Pool available  Not available

## Open Gym

The gym will be available at the below times to anyone who would like to drop by Jim Barnett Park to play some hoops. This is not a league or program. Basketballs are available if needed.

### August 18 - December 19

ALL AGES	M	T	W	TH	F	S	SU
Noon - 3 pm							
4 - 6 pm							
7:30 - 9:30 pm							
AGES 30+	M	T	W	TH	F	S	SU
7:30 - 9:30 pm							

## Outdoor Pool

### August 11-31

GENERAL SWIM	M	T	W	TH	F	S	SU
Noon - 6 pm							
ADULT LAP SWIM	M	T	W	TH	F	S	SU
5:30 am - Noon							

**Note:** Children under 12 must be accompanied by an adult (18+) at all times in the water.



## Indoor Pool

### August 18-24

GENERAL SWIM	M	T	W	TH	F	S	SU
1 - 6 pm							
THERAPY	M	T	W	TH	F	S	SU
Noon - 1pm							

### August 25 - November 8

GENERAL SWIM	M	T	W	TH	F	S	SU
Noon - 1 pm							
2 - 4 pm							
LAP SWIM	M	T	W	TH	F	S	SU
5:30 - 7 am		*		*			
5:30 - 9:30 am							
7 - 10:30 am							
10:30 - Noon		*		*			
11 am - 2 pm							
Noon - 2 pm							
2 - 4:30 pm							
3 - 4:30 pm							
6 - 7 pm							
7:30 - 9:15 pm							
ACTIVE ADULT/ THERAPEUTIC	M	T	W	TH	F	S	SU
1 - 2 pm							

### November 8 - February 20

GENERAL SWIM	M	T	W	TH	F	S	SU
Noon - 1 pm							
2 - 4 pm							
LAP SWIM	M	T	W	TH	F	S	SU
5:30 - 6:30 am							
7 - 10:30 am							
7:30 - 9:30 am							
10:30 - Noon		*		*			
7:30 - 9:30 am							
Noon - 2 pm							
1 - 2 pm							
2 - 3 pm							
6 - 7 pm							
7:30 - 8:30 pm		*					
ACTIVE ADULT/ THERAPEUTIC	M	T	W	TH	F	S	SU
1 - 2 pm							

\* Only three lap lanes are available at this time.

## Registration Form

**Attention:** A separate form is needed for HIVE/HIVE Club and No School Days.

Name of Participant \_\_\_\_\_

Parent’s Name (if applicable) \_\_\_\_\_

Date of Birth \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_

Would you like to receive our enewsletter? Yes \_\_\_\_ No \_\_\_\_

Program \_\_\_\_\_

Date/Time \_\_\_\_\_ Cost \_\_\_\_\_

Photo Permission: I \_\_\_\_ give or \_\_\_\_ do not give permission to Winchester Parks & Recreation Department to take my child’s photo for use only in park-related promotional material.

WAIVER FOR PARTICIPANTS: I do hereby agree to allow the individual(s) named herein to participate in the aforementioned activities, and I further agree that the Winchester Parks & Recreation Department, program staff, and volunteers assume no responsibility for injuries while traveling to and from the place of play or while participating in an activity.

Participant’s Signature (Parent/Guardian signature if participant is under age 18) \_\_\_\_\_

Date \_\_\_\_\_